

# Ming Chuan University Enforcement Rules for the Finance Department

## Professional Competencies Requirements

Passed at the Department Affairs Committee Meeting on March 26, 2010

Revised and passed at the Academic Affairs Committee Meeting on June 3, 2010

Revised and passed at the Academic Affairs Committee Meeting on November 11, 2015

1. In accordance with the Ming-Chuan University Procedures for Proficiency-based Graduation Requirements, the regulations were established to enhance students' competitiveness for their future study and career market.
2. To attain graduation eligibility, undergraduate students, who admitted in the 2010-11 academic year and beyond, must meet the graduation requirements specified in these procedures and the enforcement rules for Service-Learning, English proficiency, Information Technology proficiency, Chinese proficiency and Sports capability, as well as the professional competencies stated in these regulations.  
Graduate students must meet the graduation requirements for professional competency stated in these regulations.
3. Students are required to meet the professional competencies outlined below during their period of study.

Degree Program	Professional competency	Requirements
Undergraduate	<ol style="list-style-type: none"> <li>1. English ability</li> <li>2. Information technology capability</li> <li>3. Finance Professional Competencies</li> <li>4. Executive ability in monographic research</li> </ol>	<ol style="list-style-type: none"> <li>1. Undergraduate/graduate students must pass GEPT intermediate level or other equivalent English exams (e.g. TOEIC, TOFEL).</li> <li>2. Students must pass TQC tests at primary or higher level. (The version of software tested will be the same one the University is currently using.)               <ol style="list-style-type: none"> <li>(1) English typing over 15 words per minute</li> <li>(2) MS Office-Excel: TQC tests at primary or higher level (or other equivalent IT proficiency tests)</li> <li>(3) MS Office-Word/PowerPoint (either one): TQC test at primary or higher level (or other equivalent IT proficiency tests)</li> </ol> </li> <li>3. Students must acquire at least one domestic or foreign professional certificate in finance.               <ol style="list-style-type: none"> <li>(1) Domestic certificates: Banking, insurance, securities and futures etc.</li> <li>(2) International certificates: CFA, CFP, FRM, CIA, CIIA, RFC, FSA, FLMI, ACII, etc.</li> <li>(3) Domestic accounting professional certificates, including Class C Skill category of Accounting Affair, Bookkeeper, etc.</li> </ol> </li> </ol>

Degree Program	Professional competency	Requirements
		<p>(4) Mainland China financial professional certificates, including Certificate of Finance Profession, Certificate of Accounting Profession, etc.</p> <p>(5) Certificate of Interdisciplinary Program: Certificates of Interdisciplinary Program from School of Management in Ming Chuan University</p> <p>4. Students must acquire teamwork skills during thesis writing process and pass the thesis evaluation. ( Attachment: Finance Department Bachelor's Thesis Grading Form)</p>
Graduate (including work experience program)	<ol style="list-style-type: none"> <li>1. Reading comprehension for professional paper(s) and referred journal paper(s)</li> <li>2. Data processing and data analysis competencies</li> <li>3. Research paper writing skills</li> <li>4. English ability</li> </ol>	<ol style="list-style-type: none"> <li>1. Graduate Students are required to report on at least six professional academic papers.</li> <li>2. Graduate students are required to use analytic and empirical methods in their thesis writing.</li> <li>3. Graduate students are required to have at least one paper accepted for presentation at a refereed domestic/international conference. An acceptance letter is required. ※ This criterion does not apply to EMBA students.</li> <li>4. English ability: Papers written in Chinese must include a one-page abstract in English.</li> <li>5. Graduate students must pass masters' thesis oral defense.</li> </ol>

4. Undergraduate students who fail to meet the professional competencies requirements must enroll in and pass one assigned three credits course to attain graduation eligibility.
5. Students who meet the graduation requirements for these professional competencies should submit relevant certificates or score reports to the Finance Department. After completion of these procedures, the students will be verified as meeting the graduation requirements.
6. Upon being passed at the Department/School/Academic Affairs Committee Meetings and approved by the president, the enforcement rules were implemented. Any revision must follow the same procedures.